



List of Accepted ID documents

Version 2.2

Valid from 01/10/2024

Version History		
Date	Version	Changes
27.10.2021	1.0	Initial Document
07.01.2022	1.1	Detailed List of accepted ID documents per Country
14.03.2022	1.2	Amendments to the table of countries
11.09.2023	2.0	Amendments of 22 countries to the table of countries
30.10.2023	2.1	Amendment of a note on the original signature, corrections to the List of documents for remote identification & amendment of the new type of Greek Identity Card to the document table.
01/10/2024	2.2	Update to the table of countries in the section of new type of GR ID card that is supported via video id verification.

List of accepted ID documents for physical presence verification for the issuance of Qualified eSignatures or eSeals

1. ID documents for natural person

These are the necessary documents for the issuance of a Qualified eSignature to a natural person:

GREECE

- ✓ ID document:
 - Greek ID with Greek characters or with Greek and Latin characters or
 - Greek Armed Forces and Security Forces ID card or
 - New type of Greek ID cards or
 - Residence permit of third country nationals issued under Law 4251/2014 (A' 80) and Presidential Decree 106/2007 (A' 135) or
 - Passport
- ✓ Application Form for natural person (Available to the subscriber upon completion of his online request through the AQS portal.)

The above documents can either be presented in original copies to ADACOM's employee or sent by post to ADACOM in copies certified by the KEP or a lawyer. The Application Form which will be sent to ADACOM will include a verification of the applicant's original signature from KEP or any administrative authority.

CYPRUS

- ✓ ID or passport
- ✓ Application form for natural person (Available to the subscriber upon completion of his online request through the AQS portal.)

The above ID documents can be sent by post to ADACOM in copies certified by the Certifying Officers.

OTHER EU COUNTRIES

- ✓ ID or passport
- ✓ Application form for natural person (Available to the subscriber upon completion of his online request through the AQS portal.)

The above documents can be sent by post to ADACOM in copies certified by a notary public or authority with comparable power.

COUNTRIES OUTSIDE THE EU

- ✓ Passport
- ✓ Application form for natural person (Available to the subscriber upon completion of his online request through the AQS portal.)

The above documents can be sent by post to ADACOM in copies certified by a notary public or authority with comparable power.

2. ID documents for natural person associated with legal person

These are the necessary documents for the issuance of a Qualified eSignature to a natural person associated with a legal person:

GREECE

- ✓ ID document of the duly authorized person to whom the certificate will be issued:
 - Greek ID with Greek characters or Greek and Latin characters or
 - Greek Armed Forces and Security Forces ID card or
 - New type of ID cards or
 - Residence permit of third country nationals issued under Law 4251/2014 (A' 80) and Presidential Decree 106/2007 (A' 135) or
 - Passport
- ✓ Application form for natural person associated with a legal person (Available to the subscriber upon completion of his online request through the AQS portal.)
- ✓ Certificate of representation from GEMI and/or any other official document of the legal person which proves its Name, TIN, and legal representative(s)
- ✓ Authorization with which the applicant is authorized by the Legal Person to request the issuance of the electronic signature.

The above documents can either be presented in original copies to ADACOM's employee or sent by post to ADACOM in copies certified by the KEP or a lawyer. The Application Form which will be sent to ADACOM will include a verification of the applicant's original signature from KEP or any administrative authority

CYPRUS

- ✓ ID or Passport of the duly authorized person to whom the certificate will be issued.
- ✓ Application form for natural person associated with a legal person (Available to the subscriber upon completion of his online request through the AQS portal.)
- ✓ Certificate of Directors which will prove the company's directors, name and company registration number
- ✓ Authorization with which the applicant is authorized by the Legal Person to request the issuance of the electronic signature.

The above documents can be sent by post to ADACOM in copies certified by the Certifying Officers.

OTHER EU COUNTRIES

- ✓ ID or Passport of the duly authorized person to whom the certificate will be issued.
- ✓ Application form for natural person associated with a legal person (Available to the subscriber upon completion of his online request through the AQS portal.)
- ✓ Any official document of the legal person issued by each country's official commercial registry showing its TIN, name and legal representative(s)
- ✓ Authorization with which the applicant is authorized by the Legal Person to request the issuance of the electronic signature.

The above documents can be sent by post to ADACOM in copies certified by a notary public or authority with comparable power

COUNTRIES OUTSIDE THE EU

- ✓ Passport of the duly authorized person to whom the certificate will be issued.
- ✓ Application form for natural person associated with a legal person (Available to the subscriber upon completion of his online request through the AQS portal.)
- ✓ Any official document of the legal person issued by each country's official commercial registry showing its TIN, name and legal representative(s)
- ✓ Authorization with which the applicant is authorized by the Legal Person to request the issuance of the electronic signature.

The above documents can be sent by post to ADACOM in copies certified by a notary public or authority with comparable power

3. ID documents for legal person

These are the necessary documents for the issuance of a Qualified eSeal to a legal person:

GREECE

- ✓ ID document of the duly authorized person to whom the certificate will be issued:
 - Greek ID with Greek characters or Greek and Latin characters or
 - Greek Armed Forces and Security Forces ID card or
 - New type of ID card or
 - Residence permit of third country nationals issued under Law 4251/2014 (A' 80) and Presidential Decree 106/2007 (A' 135) or
 - Passport
- ✓ Application form for legal person (Available to the subscriber upon completion of his online request through the AQS portal.)
- ✓ Certificate of representation from GEMI and/or any other official document of the legal person which proves its Name, TIN, and legal representative(s)
- ✓ Authorization with which the applicant is authorized by the Legal Person to request the issuance of the electronic seal.

The above documents can either be presented in original copies to ADACOM's employee or sent by post to ADACOM in copies certified by the KEP or a lawyer. The Application Form which will be sent to ADACOM will include a verification of the applicant's original signature from KEP or any administrative authority

CYPRUS

- ✓ ID or Passport of the duly authorized person to whom the certificate will be issued
- ✓ Application form for legal person (Available to the subscriber upon completion of his online request through the AQS portal.)
- ✓ Certificate of Directors which will prove the company's directors, name and company registration number
- ✓ Authorization with which the applicant is authorized by the Legal Person to request the issuance of the electronic seal.

The above documents can be sent by post to ADACOM in copies certified by the Certifying Officers.

OTHER EU COUNTRIES

- ✓ ID or Passport of the duly authorized person to whom the certificate will be issued.
- ✓ Application form for legal person (Available to the subscriber upon completion of his online request through the AQS portal.)
- ✓ Any official document of the legal person issued by each country's official commercial registry showing its TIN, name and legal representative(s)
- ✓ Authorization with which the applicant is authorized by the Legal Person to request the issuance of the electronic seal.

The above documents can be sent by post to ADACOM in copies certified by a notary public or authority with comparable power.

COUNTRIES OUTSIDE THE EU

- ✓ Passport of the duly authorized person to whom the certificate will be issued.
- ✓ Application form for legal person (Available to the subscriber upon completion of his online request through the AQS portal.)
- ✓ Any official document of the legal person issued by each country's official commercial registry showing its TIN, name and legal representative(s)
- ✓ Authorization with which the applicant is authorized by the Legal Person to request the issuance of the electronic seal.





The above documents can be sent by post to ADACOM in copies certified by a notary public or authority with comparable power.

List of accepted ID documents for remote ID verification through video for the issuance of Qualified Certificate

Accepted identity documents for video identity verification

Country	Passport	ID Card
 Albania	✓	
 Argentina	✓	
 Australia	✓	
 Austria	✓	✓
 Bangladesh	✓	
 Belgium	✓	✓
 Brazil	✓	
 Bulgaria	✓	✓
 Canada	✓	
 Chile	✓	
 China	✓	
 Colombia	✓	
 Costa Rica	✓	
 Croatia	✓	✓
 Cyprus	✓	✓
 Czech Republic	✓	✓
 Denmark	✓	
 Dominican Republic	✓	
 Ecuador	✓	
 Egypt	✓	
 Estonia	✓	✓
 Finland	✓	✓
 France	✓	✓
 Germany	✓	✓
 Great Britain	✓	
 Greece	✓	✓
 Hungary	✓	✓
 Iceland	✓	
 Ireland	✓	

 India	✓	
 Israel	✓	
 Italy	✓	✓
 Japan	✓	
 Kenya	✓	
 Latvia	✓	✓
 Lithuania	✓	✓
 Luxembourg	✓	✓
 Malaysia	✓	
 Malta	✓	✓
 Mexico	✓	
 N. Macedonia	✓	
 Netherlands	✓	✓
 New Zealand	✓	
 Norway	✓	
 Pakistan	✓	
 Panama	✓	
 Peru	✓	
 Poland	✓	✓
 Portugal	✓	✓
 Republic of Korea	✓	
 Romania	✓	✓
 Serbia	✓	
 Singapore	✓	
 Slovakia	✓	✓
 Slovenia	✓	✓
 South Africa	✓	
 Spain	✓	✓
 Sweden	✓	✓
 Switzerland	✓	
 Taiwan	✓	
 Thailand	✓	
 Turkey	✓	
 Ukraine	✓	
 United Arab Emirates	✓	

 Uruguay	✓	
 USA	✓	
 Venezuela	✓	
 Vietnam	✓	

For Natural Person associated with Legal Person certificates additionally you must send the following documents:

Natural Person associated with Legal Person

- ✓ Application form for natural person associated with a legal person (Available to the subscriber upon completion of his online request through the AQS portal.)
- ✓ Certificate of representation from the Commercial Registry and/or any other official document of the legal person which proves its Name, TIN, and legal representative(s)
- ✓ Authorization with which the applicant is authorized by the Legal Person to request the issuance of the electronic signature.